

## Accounts Payable

The Accounts Payable module provides the ability to securely pay bills, manage credits from and payments to vendors and keep records of invoices all online. Users may operate on an accrual, or modified accrual basis. The ShelbyNext Financials Base Package includes: General Ledger, Accounts Payable, and Bank Account Management. Payroll, Accounts Receivable, Fixed Assets, and Purchase Order are additional options currently available.

## **Features and Benefits**

- Improved navigation with My Tasks you are able to get to any page with one click
- Flexible dashboard allows users to see important information in real time
- Option to quickly print a check when needed
- Easy entry of electronic transfer of funds

- Live link to purchase orders for selected vendor
- New transaction inquiry report supports drill down to transaction detail
- New transaction inquiry report adds easy access to view memo contents
- New transaction inquiry report supports reprinting check voucher/MICR check

