

### TimeClock OnDemand

OnDemand Standard provides a simplified solution for tracking time. It is ideal for companies with very Standard needs – clock in, clock out, edit hours, view employee status, and run reports.

OnDemand Professional provides a more comprehensive solution for tracking time. It is ideal for companies who have more advanced needs – scheduling, messaging, accruals, leave requests, tools to simplify data entry, and more.

---

#### OnDemand Standard

- OnDemand Standard allows employees to clock in and out, go on break or move between job codes (tasks/ departments).
- Some companies want their employees to simply clock in and out. Others want to track additional information, such as break lengths and time spent on one job code versus another. OnDemand Standard accommodates both business models.
- Standard also provides self-service options to the employee, such as viewing hours where the employee can look at their hours and approve them.
- OnDemand Standard allows managers to maintain employee information, job codes, and hours. The employee information includes HR information (address, phone number, etc.) and settings, such as overtime rules. In the employee's hours, managers may review, make changes, and add leave time. Hours from the past may also be accessed. Finally, changes to each record may be reviewed.
- The **Employee Status** tool is available to view each employee's status (clocked in, clocked out, or on break) and determine what each employee is currently working on.

#### OnDemand Professional

- OnDemand Professional provides the same capabilities as Standard and expands on it with more functionality.
- For employees, Professional also includes an option to enter time sheets ("I worked x number of hours in the following job code" or "I used 8 hours of sick time"). It provides more self-service options, such as submitting requests for time-off and schedule changes.
- OnDemand Professional allows managers to approve or deny leave and schedule requests. It then relays their decision back to the employee in a message. More employee settings are available, such as restrictions that prevent early and late employees from clocking in/ out until their scheduled time.
- The **Employee Status** tool offers information for employees who are currently on leave, as well as a complete collection of reports and advanced tools that simplify data entry.
- **Scheduler** is available with OnDemand Professional for tracking when and what employees should be working on, tracking tardy and absent behavior, and, if desired, restricting or rounding early and late in/out times.
- Built-in reports can be automated and scheduled for distribution via email to an individual or group.

---

The SaaS environment for TimeClock Plus OnDemand is a 121,000 square foot data center with network security, firewalls, encrypted web sessions/data transmission/storage, load balancing, and tier-1 service. It is a secure facility that offers environmental protection, with server specialists providing server maintenance and scheduled backups.

Their servers are supervised 24/7 by a team of technicians. This team holds networking and security certifications in several areas. Their responsibilities include regularly monitoring and maintaining the servers, ensuring continued operation, and providing the best performance possible. Any concerns with hardware, software, or procedures are logged, reported, and tracked until a resolution is found.

## Features

| Feature                            | OnDemand Standard | OnDemand Professional |
|------------------------------------|-------------------|-----------------------|
| Web Based Clock Operations         | ✓                 | ✓                     |
| Web Based Punch Management         | ✓                 | ✓                     |
| TimeClock Manager                  | ✓                 | ✓                     |
| TimeClock Scheduler                |                   | ✓                     |
| Real Time Application              | ✓                 | ✓                     |
| Employee Status View               | ✓                 | ✓                     |
| Employee Recurring Scheduler       | ✓                 | ✓                     |
| Employer Scheduler                 |                   | ✓                     |
| Employee Status - Management       | ✓                 | ✓                     |
| Employee View - Hours              | ✓                 | ✓                     |
| Time-Off Request Management        |                   | ✓                     |
| Messaging                          | ✓                 | ✓                     |
| Mobile Apps <sup>1</sup>           | ✓                 | ✓                     |
| Customizable Dashboard             |                   | ✓                     |
| Remote Data Connectivity Terminals | ✓                 | ✓                     |
| Biometric Remote Data Terminals    | ✓                 | ✓                     |

1. This feature available at an additional cost.

## Pricing

| Description               | Standard          | Premium           |
|---------------------------|-------------------|-------------------|
| Start-up Fees             | \$99              | \$199             |
| Tier 1 (1-15 Employees)   | \$29              | \$43              |
| Tier 2 (16-25 Employees)  | \$43              | \$72              |
| Tier 3 (26-50 Employees)  | \$86              | \$143             |
| Tier 4 (51-75 Employees)  | \$143             | \$215             |
| Tier 5 (76-100 Employees) | \$185             | \$285             |
| 101 and up                | Call for a quote. | Call for a quote. |

\*All monthly items are billed annually or quarterly in advance, with the first year or quarter paid at sign-up. Once your account has been setup, you will receive annual or quarterly invoices for TimeClock OnDemand. Overages are billed on a monthly basis.