

Bank Reconciliation

Bank Reconciliation electronically manages your checkbook, so dealing with statements is quick, accurate and painless. It even accepts imports from Microsoft® Money®, Quicken® and other popular .ofx or .qfx formats from your bank for truly simple bank reconciliation.

Features and Benefits

- Reconciliation of all transaction types: withdrawals, deposits, transfers
- Various reconciliation methods: clicking specific checks on a grid of unreconciled checks or entering check number, date and amount
- Verification of balance
- Discrepancy advisory: imbalances, canceled check amount disagrees with bank statement amount
- Extensive reports: reconciled and outstanding checks, delete canceled checks, newly written checks
- Integration with all Shelby software that prints checks or receives deposits
- Works with all Canon check scanners to speed data entry and reduce processing time
- Avoids duplicate data entry — all bank transactions are posted automatically
- Assures user of accuracy by noting discrepancies and simple keying errors
- Included with purchase of Accounts Payable, Payroll or Check Express

Required modules:

- General Ledger
- GlobaFILE

Requires one of these modules:

- Accounts Payable
- Contributions
- Check Express
- Payroll

Buy these Shelby Add-on products to boost the power of **Bank Reconciliation**:

- Canon CR-25
- Canon CR-55
- Canon CR-180



001/000/10200 First Church In The City Operating Checking Account

Include what type(s) of items?
 Checks & Voids? Deposits?
 Withdrawals?

Begin Date: [] End Date: [] No filter by period

Item #	Type	Date	Payee/Description	Amount
000001	Deposit	9/30/2011	Interest	\$249.56
000002	Withdrawal	9/30/2011	Service Charge	(\$3.50)
000100	Withdrawal	9/30/2011	Savings Account Transfer	(\$1,000.00)
000250	Deposit	9/30/2011	A/R Deposit	\$400.00
002025	Check	3/31/2011	Black, Rev. Bill (#23)	(\$1,677.29)
002028	Check	3/31/2011	Stewart, Mrs. Lanette (#17)	(\$619.11)
002030	Check	4/15/2011	Black, Rev. Bill (#23)	(\$1,677.29)
002031	Check	4/15/2011	Hascher, Mr. Matt (#19)	(\$584.30)
002032	Check	4/15/2011	Jackson, Rev. William (#37)	(\$1,075.00)
002033	Check	4/15/2011	Stewart, Mrs. Lanette (#17)	(\$619.11)
002033	Void	4/15/2011	Stewart, Mrs. Lanette (#17)	\$619.11
002034	Check	4/15/2011	Udall, Mr. Randy (#40)	(\$1,134.88)
002035	Check	4/30/2011	Black, Rev. Bill (#23)	(\$1,677.29)
002036	Check	4/30/2011	Hascher, Mr. Matt (#19)	(\$584.30)
002037	Check	4/30/2011	Jackson, Rev. William (#37)	(\$1,075.00)
002038	Check	4/30/2011	Stewart, Mrs. Lanette (#17)	(\$619.11)
002039	Check	4/30/2011	Udall, Mr. Randy (#40)	(\$1,134.88)
002040	Check	1/15/2011	ACME PAPER SUPPLY	

106 entries

Ready

Bank Reconciliation Preferences

Reconcile Using Detail List
 Reconcile Using Item Entries
 Reconcile Using Cross Check

Configure Cross Check OK Cancel

Reconcile your bank statement using a Detail List, Item Entries, or a Canon check scanner.