

Miscellaneous Names & Addresses

Miscellaneous Names and Addresses stores information on people and businesses that do not fit into the categories of Members or Prospects. Examples include: persons receiving benevolences, former members, personal contacts of staff members, businesses donating services, attendees at seminars, and people on sermon CD mailing lists.

Features and Benefits

- Track contact information and demographic data
- Tag records with profile codes to indicate special categories or specific mailing lists
- Create and send HTML-capable e-mails
- Maintain details related to departments, divisions, vendors or staff
- Integrate data with word processors, spreadsheets, and mail management tools to increase your productivity
- Generate standard or custom reports including mailing labels, listings - you can even design your own forms
- Access to contact information such as maps, e-mail addresses, phone numbers and websites are only a click away
- Utilize Update Selected Fields feature to quickly add or change information for multiple records simultaneously
- Add the Pose n' Print module to store photos
- Keep your mailing lists current with updated mailing addresses and reduce postage costs by adding on ShelbyMAILROOM and MOVE Agent
- Export calling lists to PhoneTree or PhoneTree OnDemand to round up volunteers, communicate event details or send meeting reminders
- Incorporate with e-Solutions to allow contacts to update or view contact information securely online
- Integrates seamlessly with GlobaFILE for added functionality

Required modules:

- GlobaFILE

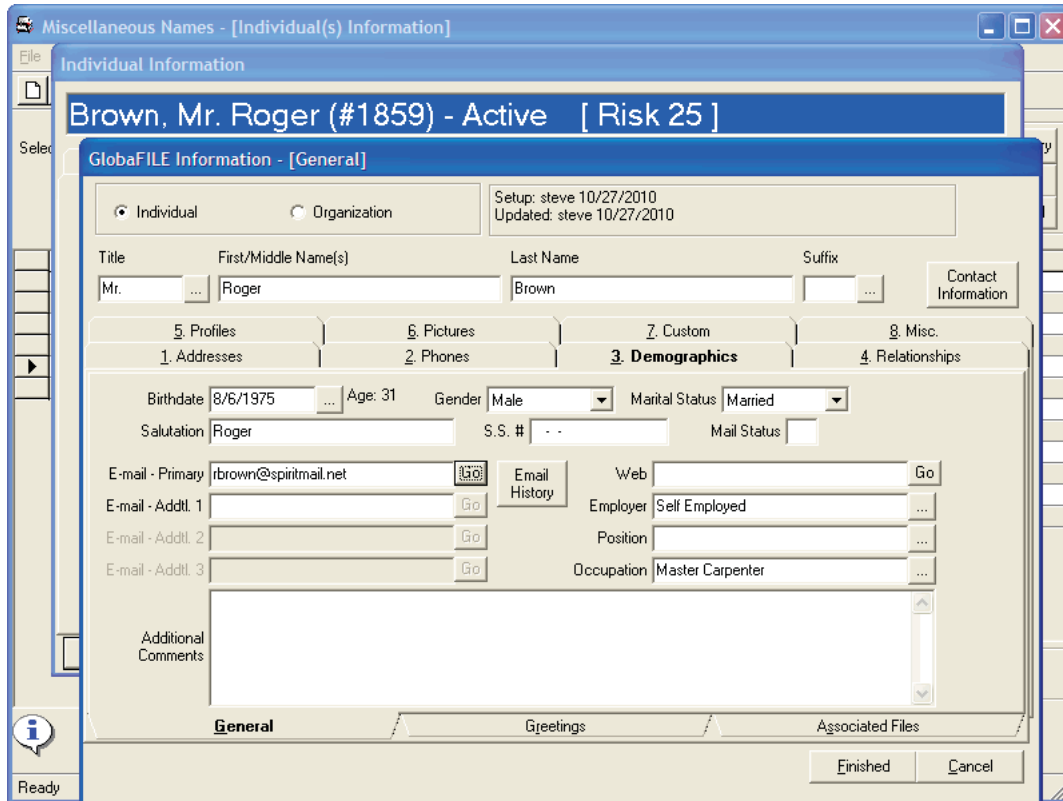
Optional module(s):

- e-Solutions
- Pose n' Print

Buy these Shelby Add-on products to boost the power of **Membership**:

- MOVE Agent
- PhoneTree and PhoneTree OnDemand
- ShelbyMAILROOM





Record contact information related to individuals and businesses who are not members of your church.