

Financials Online: Purchasing Management

Web-based Fund Accounting Software

Purchasing Management brings your ministry's acquisition process to the web. From entering purchase orders to identifying your unique approval process, Shelby provides all the tools needed to ensure your purchasing workflow runs smoothly.

Features and Benefits

- Add specific approval processes for each of your ministries.
- Entering a new purchase order is quick, simple and can be done from anywhere you have an internet connection.
- Anyone your organization wishes to include in the purchasing process can be alerted via email to a purchase order needing approval.
- Users are alerted if an order will exceed the budget allotted to a specific account.
- Purchase orders are also viewable while paying invoices within Accounts Payable for an even tighter integration.

Financials > Purchasing Management

[Add To My Tasks](#)

Purchasing Management

Approved All approval paths

Order#	Vendor	Issued	Outstanding
1	Ace Construction	11/17/2014	\$6,000.00
2	Sam's Wholesale	11/17/2014	\$977.65
3	Alfred Johnson	11/17/2014	\$900.00
4	Dallas Equipment R	11/17/2014	\$100.00
5	Dallas Equipment R	11/17/2014	\$1,900.00
6	AT&T	12/5/2014	\$25.00
7	AT&T	12/5/2014	\$25.00
8	June Sherwood	12/19/2014	\$652.13
9	Yelton, Wendy	12/23/2014	\$15.00
10	City Electric	12/23/2014	\$450.00
11	Direct Access	4/16/2015	\$5.00
# requests 19			\$20,769.78

Encumbrances

Date	Encumbrance (\$)
1 January 2012	8,500.00
1 January 2013	5,000.00
10 October 2013	1,000.00
11 November 2013	6,000.00
12 December 2014	1,000.00

Main Content Tasks

[Modify Company Information](#)

[Modify Approval Paths](#)

[Enter Request](#)

[Manage Requests](#)

Pricing

Base Package includes General Ledger, Accounts Payable, and Bank Account Management (allows for 3 users*)	\$199.00/mo
Each Additional Named User (Over 3 Users)	
Each additional user	\$5.00/mo
Additional Applications	
Payroll	\$50.00/mo
Accounts Receivable	\$35.00/mo
Fixed Assets	\$30.00/mo
Purchasing Management	\$35.00/mo

*Pricing includes 3 "named" users who are identified and recognized by email address.