# shelby v.5 Financials Accounts Receivable

Accounts Receivable accurately tracks money you receive from varied sources such as daycare billing, subscriptions, loan payments, and other billable items. It also provides an easy way to place monies in the proper funds.

### **Features and Benefits**

- Open Item or Balance Forward
- Cash or Accrual accounting
- Customized statement format
- Print on plain paper or pre-printed forms
- Unlimited number of user-defined revenue centers and items
- Revenue centers linked with user-specified G/L account numbers
- Recurring charges
- Integration with other "receivables" modules: Registrations, Loan Processing
- Interface with General Ledger
- Interface with Bank Reconciliation

- Distribution by percentages
- User-defined project codes
- Aged analysis reports
- · Payments applied to specific charges
- Late charge calculations by dollar or percentage
- User-defined Sales Tax: automatically calculated with invoicing
- Provides solid audit trail with system integration.
- Increases accuracy with automatic calculatio
- Generates billing statements
- Produces statements reflecting registration fees and outstanding loans if applicable

#### **Required modules:**

- General Ledger
- GlobaFILE
- Bank Reconciliation

#### **Optional module(s):**

• Registrations



## **Accounts Receivable**

Accounts Receivable - [Recurring Charge Information]			
File Edit Records Reports Utility Help			
Recurring Charge Entry			
Only Active: YES      First Church of the City        Image: The second			
ACH Customer Walters, Layla (#604) Bill To Walters, April (#412)	unt		
Use ACH?	.00 .00		
Brg 1. Header. 2. Detail 3. Memo	1 .00		
Ha      7209 Cornwall Cv      7209 Cornwall Cv        Ha      Customer      Germantown, TN 38138-4610      Bill To      Germantown, TN 38138-4610	.00 .00 .60		
Ma Revenue Center Employee Tuition (deductions)	.90		
Mo Source	.60 .90 .83 .00 .20		
%  Pet    Day Care	.20		
▶ % Wa BookStore	.00		
Cafeteria	.00		
Wi Employee Tuition	.00		
Division 5			
	ancel .17		
This is the Recurring Charge screen. To add new recurring charges, dick New. To modify an existing recurring charge, dick Oprecurring charge, dick Delete.	en. To remove a		
Ready			

Easy and flexible billing schedules to handle Mother's Day Out programs, Preschool or school tuition billing. Even have the program auto-assign the payment schedule.

😭 Accounts Receivable - [Home Base]			
File Edit Records Reports Uti	ity Help		
	Set Up Information	<b>&gt;</b>	
Company First Church of	Customer Information		
Company: First Church of	Invoice Processing	<u> </u>	
Acc	Payment Processing		
ACC	Inquiries		
	Recurring Charge Information		
	Transfer Recurring Charges		
	Apply Late Charges		
shelbyfinar	Void Payment	omer Information	
	Check Accounts Receivable Setup		
	Modify Statement Design	ice Processing	
	Modify Invoice Design	nent Processing	
		iries	
	Import TimeClock File	orts	
	Control Table Information	100	
	Project Information		
	Graph		
	Memo		
	1997		
Ready			

Assess late charges as necessary. You define the amount of the charge and how much time passes before payment is considered late.