

# Check-In

Check-In is at the center of your check-in system plan. Improve the speed and efficiency of your attendance tracking. Seamless integration with Membership and Attendance modules unite your organizational information with attendance statistics. Assure peace of mind by implementing nursery security capabilities with receipts, labels and time-stamped records to help you know where your members are at the touch of a button.

## Features and Benefits

- Implement unmanned kiosks that will allow your members to check in and out of activities using your choice of touchscreen monitors, bar-coded ID badges and/or finger vein scanning.
- Generate reports for total participants by classroom, list of participants, past participation by date or date range, labels, two-part receipts, etc.
- Check in and out of classes or activities with a time stamp. A quick-view report shows each member's location during a specified time range.
- Design fully customizable receipts and labels with Check-In's many informational fields and even bar codes, pager numbers and cell phone numbers. Create unique receipts and labels with fields customized for each individual class!
- Use the quick-print feature to quickly check visitors in while collecting pertinent information for the church's records and help place visitors in appropriate classes based on age, gender, etc.
- Display a unique screen design at each Check-In station. For example, show a child-themed graphic with special instructions for parents in your nursery department.
- Customize an on-screen message for each organization. For example, display the members' names, directions to the classroom and even a birthday greeting to welcome specific members on their birthdays.
- Use Check-In's automatic update feature to make changes to one Check-In station for a new time slot of classes or events (i.e. 10:00 am Sunday school sessions). This updates all Check-In stations simultaneously.
- Utilize Check-In's pager fields to make it easier to contact parents or guardians in case of emergency or special needs.
- Route people to classrooms based on teacher/student ratios or classroom capacity with Check-In's room ratio feature. Open or close classes to accommodate changes in attendance numbers.
- Check an entire family in and out of events with ease. Eliminating the need to check in each individual separately makes the process more streamlined.

### Required modules:

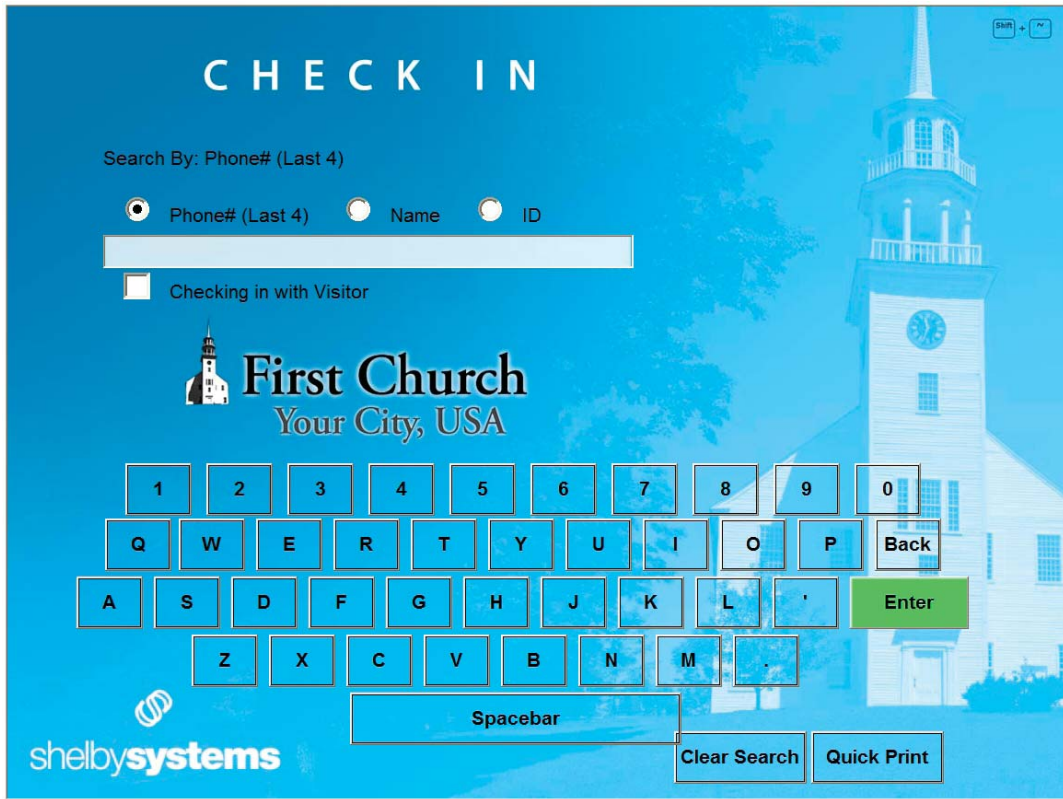
- Attendance
- GlobaFILE
- Membership

Buy these Shelby Add-On products to boost the power of **Check-In**:

- Bar Code Readers
- Check-In Hardware
- ID Badge Printer System



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Incorporate your own customized background with Check-In's touchscreen capabilities to allow your members to check in/out of events using the last four digits of their phone number, their last name or by Name ID.



Hardware is an important element of any check-in system. Shelby Systems offers label printers, receipt printers, touchscreen monitors and omnidirectional bar code scanners. Integrate with the ID Badge Printer to complete your Check-In software system.